

**April 14, 2016**

**TENDER NOTICE NO.P&GS/G&P/LHR/04/2016**

Sealed financial proposals are invited from GST/NTN registered firms/Dealers having own Office/ Phone/Fax number (if found contrary the tender will be rejected) preferably based at Lahore for the following items as per terms and conditions mentioned in tender documents:-

<b>S.No.</b>	<b>Descriptions</b>	<b>Quantity</b>		
1	Office Table with Side Rack & 4 Cushioned Visitor Chairs	6		
2	Centre Table	2		
3	Revolving Chair Standard	6		
4	Coat Hanger	2		
5	Notice Board	6		
6	File Cabinet (wooden)	12		
7	Foot Rest	4		
8	Wall Clock	10		
9	Display Material (Sign Boards)	8		

**TERMS AND CONDITIONS:-**

1. Security amount must be deposited equal to 5% of the approximate value of tender in form of “Call Deposit Receipt” in favor of State Life Insurance Corporation of Pakistan, Group and Pensions Zone, 15 – A, Davis Road, Lahore, which will be refunded to the un-successful parties on the spot and CDR of the successful parties will be detained till the completion of Tender.
2. The rates should be inclusive of all Government taxes and would be valid for 2 months (60 days).
3. The earnest money would be forfeited, if the bidder fails to supply the material according to the purchase order issued.
4. The bidders will attach their respective copies of NTN and Sales Tax certificates.
5. On finding sub-standard quality as and when noticed during process, the deposited security may be forfeited in favor of the Corporation.
6. In case of any dispute the decision of the Corporation’s Management will be final.
7. Tender closing date will be 29/04/2016 up to 10:00 a.m. positively, which will be opened at 3:00 p.m. on the same day at the address given below.
8. “Sealed envelopes” should bear the “Tender Notice number” clearly.
9. Sealed Tenders duly completed in all respects must reach the below mentioned address by hand, by Courier Service or by Post during Office hours i.e. 9:00 am to 5:30 pm (Sharp) except Saturday and Sunday till the closing dates as mentioned above.
10. The order will be placed to the item wise lowest bidders.
11. Tender documents with complete specifications along with the standard samples can be obtained from the office of the undersigned on payment of Rs.500/- as tender fee (non-refundable) in shape of

pay order/ bank draft in favour of State Life Insurance Corporation of Pakistan, Group & Pensions, Lahore.

12. The Taxes will be deducted at source on the total value of tender as per Govt. policy.
13. The Corporation may cancel/reject any one or all the tenders as per Public Procurement Rules 2004 (Rule 33(1) and Rule 35) without any reason thereof.
14. The sample of the “Furniture” can be examined during office hours i.e.9:00 am to 5:30pm (sharp) except Saturday & Sunday from our office.
15. For further details the undersigned may be contacted during working hours in person or telephonically on phone No. 042-99200303.
16. PPRA 2004 will also be applicable.
  
17. The quantity of the above mentioned items can be increased or decreased at the time of issuing the work orders.

**Incharge P&GS,**

State Life Insurance Corporation of Pakistan

Group & Pension, State Life Building,

15-A Davis Road, Lahore.

Phone No. 042-99200303.

Fax No. 042-99200302